

>> CHARGES



HIRER RESPONSIBILITIES

>> £15 CHARGE

- Failure to clear rubbish from the bus at the end of the journey
- Failure to note down the mileage for fuel purposes
- Use of fuel cards

>> £25 CHARGE

- Unnecessary tampering with, soiling or damaging first aid boxes, jacks, documents and other on-board equipment, or leaving vehicles uncleaned (i.e. rubbish, dirt etc.)
- Late return of a bus and/or keys (unless extenuating circumstances)
- Driving through poor, hazardous or unsuitable terrain

>> AT COST

- Parking, congestion, speeding tickets
- Misuse of vehicle causing external damage (insurance excess)
- Lost key, logbook, or other item of vehicle's inventory
- Cost incurred from breakdown cover company due to fault of the driver/student group
- Late vehicle cancellation charge will be price of booking

>> **BAN**

 Smoking and drinking on buses, including evidence of such

DRIVER <u>Responsibilities</u>

>> £50 CHARGE

- Speeding on or off campus (first offence)
- Use of mobile phone whilst driving (first offence)

>> BAN AND UNION DISCIPLINARY

- Speeding on or off campus (second offence)
- Use of mobile phone whilst driving (second offence)
- → Failure to disclose to the Students' Union that you have had points put on your licence, or have claimed on another vehicle insurance policy whilst holding a minibus licence



